

February 2, 2015

Health Reimbursement Accounts(HRA)

Local 30 members:

Each year the auditors become more strict with us following the rules for reimbursement from your HRA accounts. The following is a list of rules that need to be observed when sending in medical receipts for reimbursement:

- Prescription receipts must show your name on them, we cannot take cash register receipts.
- Copies of your spouse's paychecks must be submitted for Health insurance premiums and the amounts must be deducted post tax. Pre-tax deductions are not reimbursable.
- Proof of payment must be submitted with medical receipts.
- Over the counter medications are no longer reimbursable even with a prescription.
- A medical reimbursement form filled out and signed by the member must be submitted with your receipts or they will be returned.
- Claims may be turned in once a month and must be at least \$100 in order to be processed.

If you have any questions about this or need more reimbursement forms please call me at the Fund office. I apologize for any inconvenience this may cause, however we must follow government regulations.

Thank you,

Donna Thomas
Fund Manager Local 30
315-424-1809

MEDICAL CLAIM REIMBURSEMENT FORM-ASBESTOS WORKERS WELFARE FUND

For office use only For office use only

LAST NAME _____

	PATIENT NAME	DATE OF SERVICE	SERVICE CODE	PAYMENT TYPE	PAYMENT AMOUNT	ADM. APPROVE CHECK #	WF FUND
1)							
2)							
3)							
4)							
5)							
6)							
7)							
8)							
9)							
10)							
11)							
12)							

SIGNED _____ DATE _____ TOTAL \$ _____